

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 350 Ellicott Square Building, Buffalo, New York, on the 13th day of December, 2007.

PRESENT: Frank E. Swiatek, Chairman
Kelly M. Vacco, Vice Chair
Francis G. Warthling, Treasurer
Robert A. Mendez, Executive Director
Matthew J. Baudo, Secretary to the Authority
Robert J. Lichtenthal, Deputy Director
Wesley C. Dust, Executive Engineer
Mark J. Fuzak, Attorney
Paul H. Riestler, Director of Administration
Daniel J. NeMoyer, Public Affairs Officer
Albert J. Meaney, Comptroller
Steven V. D'Amico, Budget and Financial Analyst
Susan Rinaldo, Cash Manager
Anthony Alessi , Claims Rep/Risk Manager Representative

ATTENDEES: Eric Arzola
Danielle Elliott

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to waive the reading of the Minutes of the Meeting held on Thursday, November 30, 2007.

III. - APPROVAL OF MINUTES

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve the Minutes of the Meeting held on Thursday, November 30, 2007.

IV. - REPORTS (See "Report" Minutes for Details)

- A) **SECRETARY/PERSONNEL**
- B) **LEGAL**
- C) **FISCAL**
- D) **OPERATIONS**
- E) **HUMAN RESOURCES**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - MASTER PURCHASE ORDERS:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve for payment of Master Purchase Order Nos. as listed on the attached sheets pages 1-17 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 2-20)

ITEM 2 - FINAL ACCEPTANCE OF PROJECT WITH KANDEY COMPANY, INC. FOR CONTRACT NO. CH-002, LARGE VALVE REPLACEMENTS, PROJECT NO. 200600163, CONTRACT NO. 07-17-04 - \$48,701.00

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 22nd day of March, 2007, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for Large Valve Replacements, Town of Cheektowaga, Town of West Seneca, City of Lackawanna, identified as Contract No. 07-17-04; and

WHEREAS, Clough Harbour & Associates LLP, Consulting Engineers has submitted a final invoice dated November 21, 2007 in the amount of \$48,701.00; and

WHEREAS, Clough Harbour & Associates LLP, Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer, and Robert A. Mendez, Executive Director, recommend acceptance of said project;

NOW, THEREFORE, BE IT RESOLVED:

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 3 - FINAL ACCEPTANCE OF PROJECT WITH C. DESTRO DEVELOPMENT CO., INC. FOR CONTRACT NO. WSA-5, WATER SYSTEM IMPROVEMENTS, CITY OF TONAWANDA, NEW YORK, PROJECT NO. 200500153, CONTRACT NO. 06-17-10 - \$45,743.20

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 9th day of October, 2006, the Erie County Water Authority ("Authority") entered into a contract with C. Destro Development Co., Inc. for Water System Improvements, City of Tonawanda, New York, identified as Contract No. 06-17-10; and

WHEREAS, Wm. Schutt & Associates, Consulting Engineers has submitted a final invoice dated October 29, 2007 in the amount of \$45,743.20; and

WHEREAS, Wm. Schutt & Associates, Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer, and Robert A. Mendez, Executive Director, recommend acceptance of said project;

NOW, THEREFORE, BE IT RESOLVED:

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 4 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH E-3 COMMUNICATIONS, INC. TO PROVIDE PUBLIC RELATIONS SERVICES

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified public relations firms to assist with the implementation of a proactive public relations program on October 11, 2007; and

WHEREAS, A copy of the RFP was sent to:

Cenergy Communications
Crowley Webb & Associates
E-3 Communications, Inc.
Lauricella Public Relations
Martin Group; and

WHEREAS, E-3 Communications, Inc. was the only respondent to the RFP; and

WHEREAS, The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, The Review Committee reviewed the proposal and deems it advisable to have E-3 Communications, Inc. provide the Authority with public relations services based on their qualifications, relevant experience, knowledge of the Authority and the requirements of the specific proposals to achieve the objectives; and

WHEREAS, E-3 Communications, Inc. have committed to a two-year period to render public relations services and, at the Authority's option, to enter into a one year agreement renewal; and

WHEREAS, Mark J. Fuzak, Counsel and Robert A. Mendez, Executive Director recommend that the Authority enter into an agreement with E-3 Communications, Inc.;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of E-3 Communications, Inc. to provide public relations services; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

RESOLVED: That the Chairman be and he hereby is authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to E-3 Communications, Inc.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 5 - AUTHORIZATION TO AMEND ITEM NO. 16 OF THE MINUTES OF THE MEETING OF THE ERIE COUNTY WATER AUTHORITY HELD ON

**NOVEMBER 30, 2007 IN CONNECTION WITH THE FISCAL YEAR 2008
INSURANCE-PROTECTION PROGRAM AND AUTHORIZATION TO PAY
INSURANCE INVOICES**

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Erie County Water Authority ("Authority") is required by bond covenant to maintain insurance for its properties and protection from loss, damage, liability, etc., from such causes that are customarily insured against; and

WHEREAS, The Authority's Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") in connection with the procurement of Insurance-Protection Program Services on September 26, 2007; and

WHEREAS, The RFP process was conducted pursuant to the enacted State legislation (New York State Finance Law §§ 139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Heretofore and on the 30th day of November, 2007 by resolution Item No. 16 the Authority awarded "CRIME - COVERAGE FOR FORGERY, THEFT, DISHONESTY, ALTERATION, ETC." to Amherst Insurance Co./Lawley Insurance Co.; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advises that The Vanner Group, Inc. should have been awarded "CRIME - COVERAGE FOR FORGERY, THEFT, DISHONESTY, ALTERATION, ETC."; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends amending Item No. 16 of the Minutes of the Meeting of the Authority held on November 30, 2007 awarding "CRIME - COVERAGE FOR FORGERY, THEFT, DISHONESTY, ALTERATION, ETC." to The Vanner Group; and

WHEREAS, Robert A. Mendez, Executive Director concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Item No. 16 of the Minutes of the Meeting of the Authority held on November 30, 2007 awarding "CRIME - COVERAGE FOR FORGERY, THEFT, DISHONESTY, ALTERATION, ETC." to The Vanner Group.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 6 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO.:

T-21-A, WATER SYSTEM IMPROVEMENTS, PROJECT NO. 200700319

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. T-21-A, Water System Improvements; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

WHEREAS, The Advertisement for Bids for Contract No. T-21-A, Water System Improvements will be conducted pursuant to the newly enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, TVGA Consultants, Consulting Engineers will be the designated contact for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Contract No. T-21-A, Water System Improvements and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 7 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. CH-003, WATER SYSTEM IMPROVEMENTS, TOWN OF CHEEKTOWAGA AND CITY OF TONAWANDA, PROJECT NO. 200700320

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. CH-003, Water System Improvements, Town of Cheektowaga and City of Tonawanda; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

WHEREAS, The Advertisement for Bids for Contract No. CH-003, Water System Improvements, Town of Cheektowaga and City of Tonawanda will be conducted pursuant to the newly enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Clough Harbour & Associates, LLP, Consulting Engineers will be the designated contact for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Contract No. CH-003, Water System Improvements, Town of Cheektowaga and City of Tonawanda and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 8 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR FURNISHING NECESSARY LABOR AND MATERIALS FOR THE PICKUP, HAULING, AND DISPOSAL OF ALUM SLUDGE, ZEBRA MUSSELS, TIRES AND OTHER CONSTRUCTION MATERIALS LOCATED AT DIFFERENT PROPERTIES BELONGING TO THE ERIE COUNTY WATER AUTHORITY FROM FEBRUARY 29, 2008 THROUGH FEBRUARY 28, 2010, PROJECT NO. 200800002

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Furnishing Necessary Labor and Materials for the Pickup, Hauling, and Disposal of Alum Sludge, Zebra Mussels, Tires and Other Construction Materials Located at Different Properties Belonging to the Erie County Water Authority from February 29, 2008 through February 28, 2010; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, The Advertisement for Bids for Furnishing Necessary Labor and Materials for the Pickup, Hauling, and Disposal of Alum Sludge, Zebra Mussels, Tires and Other Construction Materials Located at Different Properties Belonging to the Erie County Water Authority from February 29, 2008 through February 28, 2010 will be conducted pursuant to the newly enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Robert A. Niederpruem, Senior Production Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for Furnishing Necessary Labor and Materials for the Pickup, Hauling, and Disposal of Alum Sludge, Zebra Mussels, Tires and Other Construction Materials Located at Different Properties Belonging to the Erie County Water Authority from February 29, 2008 through February 28, 2010 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 9 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR CONTRACT NO. NC-30, STURGEON POINT WATER TREATMENT PLANT ELECTRICAL SUBSTATION PROJECT, PROJECT NO. 200600113

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for Contract No. NC-30, Sturgeon Point Water Treatment Plant Electrical Substation Project; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$5,000.00; and

WHEREAS, The Advertisement for Bids for Contract No. NC-30, Sturgeon Point Water Treatment Plant Electrical Substation Project will be conducted pursuant to the newly enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Nussbaumer & Clarke, Inc. Consulting Engineers will be the designated contact for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the Contract No. NC-30, Sturgeon Point Water Treatment Plant Electrical Substation Project and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 10 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF FOURTEEN (14) NEW AND UNUSED VEHICLES: VEHICLES NOS. 1, 2, 5, 7, 17, 22, 34, 44, 46, 47, 59, 73, 80 & 104, PROJECT NO. 200800006

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the Furnishing and Delivering of Fourteen (14) New and Unused Vehicles: Vehicles Nos. 1, 2, 5, 7, 17, 22, 34, 44, 46, 47, 59, 73, 80 & 104; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, The Advertisement for Bids for the Furnishing and Delivering of Fourteen (14) New and Unused Vehicles: Vehicles Nos. 1, 2, 5, 7, 17, 22, 34, 44, 46, 47, 59, 73, 80 & 104 will be conducted pursuant to the newly enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Robert Guggemos, Distribution Engineer, will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the Furnishing and Delivering of Fourteen (14) New and Unused Vehicles: Vehicles Nos. 1, 2, 5, 7, 17, 22, 34, 44, 46, 47, 59, 73, 80 & 104; and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary be and he hereby is authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 11 - APPROVAL OF CHANGE ORDER NO. 1 OF FERGUSON ELECTRIC CONSTRUCTION CO. FOR CONTRACT NO. NC-26B, VAN DE WATER RAW WATER PUMP STATION, BALL PUMP STATION, ELECTRICAL IMPROVEMENTS, PROJECT NO. 200000374, CONTRACT NO. 07-24-04 - \$124,139.40

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 22nd day of March, 2007, the Erie County Water Authority ("Authority") entered into a contract with Ferguson Electric Construction Co. for Contract No. NC-26B, Van de Water Raw Water Pump Station Ball Pump Station, Electrical Improvements, identified as Contract No. 07-24-04; and

WHEREAS, Said contractor has submitted Change Order No. 1 in the sum of \$124,139.40 to provide for the following changes:

1. Delete the spare 200 amp, 4160 volt motor starter at Ball Pump Station.
2. Add SCADA modifications.
3. Add new pump heads and convert motors to solid shaft at WDW Raw Water Pump Station; and

WHEREAS, The reasons for the above changes are as follows:

1. One of the existing starters will remain installed for spare, with the second starter saved for spare parts.
2. The potassium permanganate (KMNO4) feed system was recently changed by the Authority.
3. New equipment required to eliminate excessive vibration in the raw water pumps; and

WHEREAS, Nussbaumer & Clarke, Inc., Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of Ferguson Electric Construction, Inc. in the amount of \$124,139.40 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman be and he hereby is authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 12 - APPROVAL OF CHANGE ORDER NO. 1 OF METRO DEVELOPMENT OF WNY, LLC FOR CONTRACT NO. WE-003-A, 2007 BATHROOM RENOVATIONS & IMPROVEMENTS AT THE ERIE COUNTY WATER AUTHORITY'S SERVICE CENTER, CHEEKTOWAGA, PROJECT NO. 200700126, CONTRACT NO. 07-41-10 - \$5,213.09

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, Heretofore and on the 11th day of October, 2007, the Erie County Water Authority ("Authority") entered into a contract with Metro Development of WNY, LLC for Contract No. WE-003-A, 2007 Bathroom Renovations & Improvements at Authority's Service Center, Cheektowaga, identified as Contract No. 07-41-10; and

WHEREAS, Said contractor has submitted Change Order No. 1 in the sum of \$5,213.09 to provide for the following changes:

1. Additional work associated with demolition of an existing masonry wall and replacement with a new metal stud and gypsum board partition with sound attenuation.
2. Additional work associated with the relocation of a light switch for an existing circuit; and

WHEREAS, The reasons for above changes are as follows:

1. The existing masonry wall was discovered during demolition to be grouted solid, an unexpected condition which would not allow the chasing of supply, sanitary and vent piping.
2. Relocation of the electrical switch was not part of the original contract, and it was advantageous for the Authority to have the work performed by the Contractor during renovations; and

WHEREAS, Watts Architecture & Engineering, P.C., Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of Metro Development of WNY, LLC in the amount of \$5,213.09 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman be and he hereby is authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 13 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Replace existing valve at Lucy Lane and North Creek, Town of Cheektowaga with a new 6" resilient valve on November 15, 2007. Work done by ECWA forces under Work Authorization No. 107.200 5758.

6" gate valve originally installed in 1962 was scrapped and retired under Retirement Authorization No. R70071.

Replace existing hydrant at Goodrich Road at Pine Breeze Lane, Town of Clarence with a new Clow hydrant on October 31, 2007. Work done by ECWA forces under Work Authorization No. 107.200 5753.

Old hydrant originally installed pre 1999 was scrapped and retired under Retirement Authorization No. R70066.

Replace existing hydrant at 455 Cayuga Road, Town of Cheektowaga with a new Mueller Centurion hydrant on September 8, 2003. Work done by ECWA forces under Work Authorization No. 107.200 5431.

Old hydrant originally installed in 1955 was scrapped and retired under Retirement Authorization No. R30047.

Replace existing hydrant and valve at 114 Hillcrest Road, City of Tonawanda with a new Clow hydrant on October 7, 2007. Work done by ECWA forces under Work Authorization No. 107.200 5755.

6" Darling hydrant and valve originally installed pre 2004 was scrapped and retired under Retirement Authorization No. R70068.

Replace existing hydrant at 5130 Kraus Road, Town of Clarence with a new Clow hydrant on November 9, 2007. Work done by ECWA forces under Work Authorization No. 107.200 5757.

Eddy hydrant originally installed pre 1999 was scrapped and retired under Retirement Authorization No. R70070.

Replace existing valve at Franklin Street and Jackson Avenue, Village of Sloan with a new 6" Resilient valve on November 8, 2007. Work done by ECWA forces under Work Authorization No. 107.200 5756.

Old 6" valve originally installed in 1928 was scrapped and retired under Retirement Authorization No. R70069.

Replace existing valve at Bethlehem Street with a new 4" resilient valve on October 6, 2007. Work done by ECWA forces under Work Authorization No. 107.200 5754.

Old 4" valve originally installed in 1903 was scrapped and retired under Retirement Authorization No. R70067; and

WHEREAS, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director ratify said installations and work;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

RESOLVED: That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 14 - STEVE MASON - LEAVE OF ABSENCE

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to grant Steve Mason a leave of absence from his permanent position of Water Treatment Plant Operator during his provisional appointment as Pump Mechanic.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 15 - SALARY INCREMENTS - JANUARY 1, 2008

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, The Erie County Water Authority adopted a Career and Salary Plan for its employees, which, among other things, provides a five-step wage and salary increment schedule; said increments shall be granted after due consideration of merit and quality of individual performance; and

WHEREAS, The compensation for each increment shall be as specified in the salary schedules for each specific salary grade; and

WHEREAS, Satisfactory evaluations have been presented to the Board for the employees listed on the attached sheet recommending increments;

NOW, THEREFORE, BE IT RESOLVED:

That the awarding of salary increments to the employees listed on the attached sheet in their respective salary grades and to the steps listed on their increment anniversary, namely January 1, 2008 is hereby approved; and be it further

RESOLVED: That the Comptroller is hereby directed to pay said increments in accordance with the amendment to the Career and Salary Plan herein described.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling

Noes: None

ITEM 16 - FIRST LONGEVITY INCREMENTS - JANUARY 1, 2008

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, By Item No. 2 of the Minutes of the Meeting of January 31, 1963, the Authority adopted the following amendment to its Career and Salary Plan to provide for a longevity increment:

When an employee holding a position allocated to a salary grade prescribed in the Erie County Water Authority's Career and Salary Plan, adopted by resolution of the Authority dated October 11, 1956, has reached, by or after January 1, 1964, a salary equal to or in excess of the maximum salary grade of the grade of his/her position, a position in the same salary grade for a period of five (5) years in the aggregate, he/she shall be entitled on the first day of the fiscal year following completion of such service, to receive an additional increment of the grade to which his/her position is allocated, provided, however, that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his/her position plus one additional increment of such grade; and

WHEREAS, The employees listed on the attached sheet are entitled to a first longevity increment inasmuch as the date of their last regular increment was five years or more;

NOW, THEREFORE, BE IT RESOLVED:

That the awarding of first longevity increments to the employees listed on the attached sheet in the grade to which their positions are allocated commencing January 1, 2008 in accordance with the aforementioned amendment to the Career and Salary Plan is hereby approved; and be it further

RESOLVED: That the Comptroller is hereby directed to pay said increments in accordance with the amendment to the Career and Salary Plan herein described.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 17 - ADDITIONAL LONGEVITY INCREMENTS - JANUARY 1, 2008

Motion by Mr. Warthling seconded by Mrs. Vacco

WHEREAS, By resolution identified as Item No. 27 of the Minutes of the Meeting of April 1, 1969, the Erie County Water Authority adopted the amendment to its Career and Salary Plan for hourly-rated employees in Sub Grade 1 through Grade 6, inclusive, to provide, among other things, a second longevity increment; and

WHEREAS, Said increment is as follows:

When an employee has received his/her first longevity increment in accordance with the provisions of Item No. 2 of the Minutes of the Meeting of January 31, 1963, and continues in the same position for an additional five (5) years without increments, he /she shall be entitled, on such first day of the fiscal year following completion of such service, to receive a second longevity increment of the grade to which his/her position is allocated, provided, however that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his/her position plus two additional increments in such grade; and

WHEREAS, By resolution identified as Item No. 31 of the Minutes of the Meeting of February 10, 1970, the Authority amended its Career and Salary Plan for annual salaried employees in Grade 1 through 36 inclusive, to provide the aforementioned second longevity increment to these employees; and

WHEREAS, By resolution identified as Item No. 6 of the Minutes of the Meeting of April 1, 1971, the Authority authorized a third longevity increment to be provided after an employee continues in the same position for an additional five (5) years without increments; said increment shall not exceed the salary grade of the position to an amount in excess of the maximum salary of the grade plus three (3) additional increments of such grade; and

WHEREAS, By resolution identified as Item No. 27 of the Minutes of the Meeting of March 12, 1987, the Authority authorized a fourth longevity step for employees in the white-collar bargaining unit and employees not eligible for membership in a collective bargaining unit; said increment to be provided after an employee is in the same salary grade for an additional five (5) years without increments after receiving his/her third longevity increment; and

WHEREAS, By resolution identified as Item No. 38 of the Minutes of the Meeting of July 9, 1987, the Authority authorized the aforementioned fourth longevity step under the same conditions for employees in the Blue Collar Bargaining Unit; and

WHEREAS, By resolution identified as Item No. 22 of the Minutes of the Meeting of September 9, 1999, the Authority authorized a fifth longevity step and reduced the interval from five (5) years to four (4) years for employees in the White Collar Bargaining Unit; and

WHEREAS, That the employees listed on the attached sheet are entitled to additional longevity increments effective January 1, 2008 in accordance with the terms of the Authority's Career and Salary Plan;

NOW, THEREFORE, BE IT RESOLVED:

That the awarding of additional longevity increments to the employees listed on the attached sheet in the grades to which their positions are allocated commencing January 1, 2008 in accordance with the aforementioned amendment to the Career and Salary Plan is hereby approved; and be it further

RESOLVED: That the Comptroller is hereby directed to pay said increments to the above employees.

Ayes: Three; Commrs. Swiatek, Vacco and Warthling
Noes: None

ITEM 18 - PURCHASE ORDERS:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve for payment of Purchase Order Nos. as listed on the attached sheets pages 18-27 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 19 - PURCHASE ORDER AMENDMENTS:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve for payment of

Purchase Order Amendments as listed on the attached sheet page 28 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 20 - SERVICE CONNECTION WORK ORDER LIST:

Motion by Mr. Warthling seconded by Mrs. Vacco and carried to approve Service Connection Work Order Nos. 07-49 and 07-50, to C. Destro Development Co., Inc. for Service Area No. 1 under Contract No. 07-04-01 and to C. Destro Development Co., Inc. for Service Area No. 2 under Contract No. 07-05-01 and large services under Contract No. 07-03-01 to Kandey Company, Inc.

VIII. - ADJOURNMENT

Meeting adjourned until the next regular meeting to be held on Thursday, December 27, 2007 at 9:00 a.m.

Matthew J. Baudo
Secretary to the Authority

SLZ